



RENTAL APPLICATION AND RESERVATION AGREEMENT
Each Co-Resident (not a Spouse) Must Submit a Separate Application

Welcome to FirstService Residential Realty! We're pleased that you've selected one of our properties to be your new home. To help expedite your application, please follow these guidelines:

1. Each adult over the age of 18 who will be living in the home is required to sign the lease. All leases are for a minimum period of 6 months. An application is required for each adult including a \$35 processing fee for each application (only one fee will be payable for legally married couples). **The application fee must be paid by cashiers check or money order. NO CASH WILL BE ACCEPTED.**
2. You can bring your application into our office at 5000 S Rainbow Blvd for processing. Directions are included below. Our office hours are Monday–Saturday from 9:00-5:00 p.m. After hours, on holidays and Sundays, you may leave your application in the drop box at the very front of the building inside the cove through the gold slat on the right.
3. Please be sure to complete the application in its entirety.
4. A copy of your most recent paystubs or proof of income is required for all applicants.
5. A copy of your driver's license or other legal form of identification is required.
6. If you have a pet, a photo of your pet(s) must be submitted with your application.
7. Once approved, hold fee is non-refundable.
8. Reservation is valid for 30 days from date of application.

Address Of Property You Would Like to Rent		Desired Move-in Date	Application Date	Leasing Agent
Applicant's Name (Last, First, Middle)		Birth date (MM-DD-YY)		Social Security #
Email Address		Cell Phone Number		Drivers License Number State _____
Spouse's Name (Last, First, Middle)		Birth date (MM-DD-YY)		Social Security #
Email Address		Cell Phone Number		Drivers License Number State _____
Names and Ages of Other Occupants Under Age 18				

Residence History					
Present Address		Apt #	City	State	Zip
Home Phone	Rent Amount	Move-in Date	Own _____ Rent _____ House _____ Apartment _____		
Manager or Landlord:			Phone Number (including Area Code)		
Previous Address		Apt #	City	State	Zip
Home Phone	Rent Amount	Move-in Date	Own _____ Rent _____ House _____ Apartment _____		
Manager or Landlord:			Phone Number (including Area Code)		

Applicant's Employment History			
Present Employer	Phone	Supervisor	Monthly Gross Income

